

VACANCY ANNOUNCEMENT
Edgecombe County Health Department
Dental Assistant

Posted: Internal, ESC, Newspapers, Selected Community Colleges

The Edgecombe County Health Department is seeking a qualified applicant for the position of Dental Assistant. The position will provide direct patient care under the direct supervision of the dentist as allowed by NC Dental Law for the purpose of the delivery of preventive, restorative, and emergency dental care of children and adolescents.

Knowledge, Skills and Ability

- Must be able to proceed independently within established routines.
- Considerable knowledge of dental office business procedures.
- Knowledge of dental equipment, instruments, and procedures.
- Excellent communication skills

Minimum Training and Experience

Graduation from an approved dental assistant course; or graduation from high school and one year of on-the-job training as a dental assistant. Dental Assistant II preferred

Salary Range: \$21,804-\$32,367

Closing Date: September 4, 2009 or until filled

Interested candidates must complete and submit a NC State Application Form (PD107). The PD107 may be obtained from the Employment Security Commission Office or online. Send application materials to: Edgecombe County Health Department, Attention: Julie Keel, Personnel Assistant, 2909 Main Street, Tarboro, NC 27886.

The Edgecombe County Health Department is an Equal Opportunity/Affirmative Action Agency and complies with the requirements of the Americans with Disabilities Act.

8-25-09